



## MOTTINGHAM RESIDENTS' ASSOCIATION

Virtual Executive Committee Meeting at 8.00pm on

Thursday 26<sup>th</sup> November 2020, over ZOOM

### DRAFT MINUTES

**Apologies:** Laurie Bell, Liz Keable, Bromley Police

**In attendance:** Richard Mainwaring-Burton (in the chair) (LB)  
Robert Blanks (RB) Carole Borhani (CB)  
Astrid Chklar (AC) Jane Cornish (JC)  
James Martin (JM)

**Cllrs David Cartwright (DC), John Hills (JH) and Roger Tester (RT)**

**The Chairman** opened the meeting by welcoming James Martin, Deputy Head at Eltham College, to his first meeting. He also noted that Laurie Bell had received a positive result for Covid and was therefore self-isolating, we all wished him a speedy recovery.

**MRA 20-430-Minutes** of the Meeting held on 24th September 2020 were approved as a correct record.

#### **MRA 20-431 -Matters arising.**

**431-1 West Hallows.** RT confirmed that he was pushing Greenwich to review the measures that have been put in place but which we feel are not having the desired effect. The traffic has recently been aggravated by the recent closure of West Park which effectively pushes everything down West Hallows.

**431-2 Village Sign** In the absence of LB there was nothing to report on this item.

**431-3 Remembrance Day Service** It was noted that although the formal service was cancelled something in the region of 20-30 people turned out at the appropriate time. AC proposed a vote of thanks to those responsible (RMB & LB) for putting up the large Poppies through the village.

DC suggested that next year we put this on the agenda a little earlier and remind the Police that they have a duty to attend to close the roads. It was noted that although the Mottingham Service was cancelled, services did go ahead in other areas such as Chislehurst and Orpington where there was a particularly large turnout of some 300 people.

**431-4 Review of Executive Workload.** In the absence of LB there was nothing to report on this item.

**431-5 Review constitution re waiver of subs.** RB confirmed that the constitution requires “that the annual subscription shall be determined by Members at each General Meeting”. As we could not hold a meeting during 2020 it could be argued that no subscriptions could be levied. Hopefully we will be able to hold an AGM in 2021 when we will propose a small increase in the previous level. He was awaiting guidance on the legal position regarding not being able to hold the AGM.

**431-6 Repositioning of the skyline guide in King John’s Walk.** RT confirmed that this had been lodged with the Council for attention but that the list of items requiring attention is getting quite long.

#### **MRA 20-432- Representative Reports –**

**432-1 Bromley Planning.** DC advised that there had been some complaints about the application by Eltham College for a new Hockey Pitch although these were primarily concerned with the floodlights. DC does not want to oppose the application but will be pushing for a cut off time for the floodlights. JM advised that timers were or had been installed on all the floodlights to ensure they were not left on after 10.15pm.

**432-2 Greenwich Planning.** RB advised that the only new application of concern was one to convert the Stationmasters House at Mottingham Station for Residential occupation with 8 flats. He expressed concern that the plans indicated that the size of the flats seemed very small. JH confirmed that Greenwich were now paying particular attention to this issue.

**432-3 Festive Lights.** An update (copy attached as Appendix A for reference) from Liz Keable was circulated prior to the meeting. RB confirmed that Spirals would be put up on Greenwich Columns with the hope that they would not have to come down every year. Motifs would then be used on Bromley Columns through the village and around the Memorial roundabout. RB also confirmed that donations had reached £3545 which would result in a substantial balance being carried forward.

It was noted that with LB being self-isolating new arrangements will have to be made regarding the Christmas tree. RMB will follow up. RB offered to assist.

**MRA 20-433 - Chair’s Report**      There was nothing to add not already covered on the Agenda

**MRA 20-434- Treasurer’s Report.** In the absence of LB there was nothing to report on this item.

**MRA 20-435 Membership Secretaries Report.** Nothing to report

**MRA-20-436 Alternative Methods of Payment of Subscriptions -** In the absence of LB there was nothing to report on this item.

**MRA -20-437 The Porcupine Update.** It was confirmed that Lidl have six months from publication of the results of the Council's decision on their planning application. All signs are that they will launch an appeal and are not talking to anyone re a sale at the moment.

**MRA -20-438 DRIS.** DC confirmed that the Council would be passing the proceeds of sale to the Spring Partnership Trust to improve Castlecombe. He also confirmed that residents will have the opportunity to comment on what happens to the Dorset Rd site. It was confirmed that LB had written to the Council to register our interest.

**MRA-20-439 Insurance Renewal.** An explanatory paper (copy attached as Appendix B for reference) was circulated prior to the meeting. It was agreed that Employer's Liability cover should be obtained although clarification of the cover that would be provided for £28 should be obtained first.

It was recommended that we consider raising the Public Liability cover to £10m which is now the norm and that we should obtain Trustee liability cover although there was no agreement on the level of cover required although the preferred level seemed to be to be £150,000. RB agreed to obtain the further information called for and circulate a proposal.

#### **MRA-20-440-Any Other Business**

**440-1 Bromley Ward boundary changes** DC advised that ward boundary changes at the Southern end of Mottingham near Elmstead Woods Station had been proposed but they would not affect the MRA area.

**440-2 Greenwich Ward Boundary changes.** RT advised that Greenwich had proposed changes to the Coldharbour and New Eltham Ward that would result in a reduction from 3 to 2 Councillors. LB had been asked to respond to the consultation on behalf of the MRA. RB agreed to check whether this had been done and if not enter a submission.

**440-3 Foxes Field.** RMB asked whether the bridge over the stream in Foxes Field was to be repaired. DC confirmed that it was on the Council's list although the watercourse needed dredging first.

#### **MRA 20-441-Date Next Executive Meeting(s),**

The dates of next year's meetings should continue on the 4<sup>th</sup> Thursday of the month. The dates for 2021 meetings will therefore be:

21 <sup>st</sup> January	25 <sup>th</sup> March	27 <sup>th</sup> May
22 <sup>nd</sup> July	23 <sup>rd</sup> September	25 <sup>th</sup> November

It was agreed a provisional date of 28<sup>th</sup> April should be set for the 2021 AGM.

Minute ref.	Action	By Whom	When
20-431-2	Village Sign repairs	LB	ASAP
20-431-4	Review of Executive workload	LB	ASAP
20-432-3	Arrangements for Christmas tree	RMB	By 5 <sup>th</sup> December
20-436	Alternative methods of collecting subscriptions	LB	ASAP
20-439	Insurance upgrade	RMB	ASAP
20-440-2	Greenwich Ward Boundaries	RMB	Done



## **Mottingham Festive Lights Committee**

**Update as at 24th November, 2020.**

### **Festive Lighting throughout the Village.**

Permission to erect the Motifs has now been granted, by L. B. Bromley, subject to their receipt of a satisfactory PAT Testing Certificate from Festive Decorations Ltd. (FD). FD confirm that these are undertaken immediately prior to erection.

The Lights, both Motifs (L. B. Bromley), & a limited number of Strings (L. B. Royal Greenwich), will be erected & activated by 1<sup>st</sup> December, 2020. The Motifs will be removed on 6<sup>th</sup> January, 2021. It is intended that the Strings will remain in place, as previously. The strings have now been collected from LK's garage. FD commented that they did not appear to be in good condition!

Letters, to those traders required to close due to Lockdown, were distributed as soon as it was announced. Traders remaining open have been visited. On the re-opening of the shops, LK proposes to take a begging box around to traders who have not yet contributed, requesting petty cash contributions, subject to the agreement of the MFLC.

Thanks to Bob Blanks' (RB) design & suggestions & the continued generosity of relatively few residents, we should have a creditable display this year. (\*Bob) Let us hope that the weather remains benign throughout the period!

### **Village Christmas Tree.**

LB has ordered, & will collect the tree from Thompsons Nursery prior to the end of the month. Please contact Laurie if you are able to help to erect & decorate the tree. Please contact LK if you are able to help to remove the decorations, take the tree down & saw it into 'fit in the car' sized pieces. A date to be agreed.

Date of next MFLC meeting to be agreed. Suggest w/b 11<sup>th</sup> January, 2021.

Liz Keable, 24.11.20.

## Appendix B Insurance item 439

Explanatory note for MRA Executive Committee meeting 26 Nov 2020

Agenda item 11 – Insurance renewal.

The normal insurance that we have carried for some years has been renewed at a premium of £204.41. The cover we have is relatively limited being:

**Public Liability** of £5 million

**Legal defence costs** of £250,000. This relates to defence of claims against the MRA for Health and Safety violations from anyone not working for the MRA ('working for' which would include all volunteers). Part II of the consumer Protection Act, Part II of the Food Safety Act and the corporate Manslaughter and Corporate Homicide Act. Note this does not protect us against claims from any volunteers.

**Crisis management** costs £25,000.

**Legal expense insurance** £100,00 for any one claim £1million total.

Needless to say, there are many caveats/restriction and conditions attached but that is a short summary.

Their letter also includes the following. I have added my own views against each item **but it is for the Executive Committee to decide what if any additional cover we need.**

*We note that the following covers are not currently insured but we recommend that you consider them. If you would like to discuss these further, please contact us:*

**Contents** *Provides varying levels of cover for the contents of your property;*  
(As we have no 'contents' to speak of I do not believe this to be necessary.)

**Employers' Liability** *This is a compulsory insurance for any organisation with employees and we also recommend that you take this cover if you have any volunteers,*  
(I do think we should consider Employer's Liability as this would also cover 'Volunteers'. This would provide cover for any legal liability for damages in respect to any person employed [which includes volunteers such as road reps]. The cost of this cover is I understand £28.)

**Fidelity Guarantee** *This is a specially worded policy that provides cover for theft of money by an employee/volunteer;*  
(there is some risk of loss of money between the collection by Road Reps and depositing it in the bank but, in my opinion, this is quite minor and amounts involved would be rather small. Stealing from the bank accounts would require 2 signatures thus collusion. Cost of this cover would be £84)

**Loss of NCD/excess** *Aims to reduce the financial impact to the owner of the car of a loss whilst using their car for the activities of the Organisation;*  
(I do not believe this to be relevant.)

**Money** Provides cover for any cash or cheques that is lost or stolen.

(comments as above for Fidelity insurance)

**Cyber Liability** Provides a highly tailored cover in respect of both your online presence and trading;

(we do not have an on-line trading presence and I do not personally see that the website gives us any exposure as long as we stick to facts)

**Trustees Indemnity** Protects trustees against claims of errors or omissions of the board those of their fellow trustees, employees or agents.

(Not sure we need this but the cost would be:

£50,000 Limit of Indemnity - £75.49 including insurance premium tax

£100,000 Limit of Indemnity - £95.87 including insurance premium tax

£150,000 Limit of Indemnity - £113.85 including insurance premium tax)